



*Delivering a brighter, greener future for all*

**Minutes  
of the HR Committee  
Held on Monday 2<sup>nd</sup> February 2026 at 7pm at  
Warminster Civic Centre**

**Membership:**

<b>Cllr Allensby (West)</b>	*	<b>Cllr Jones (North)</b>	*
<b>Cllr Cooper (Broadway) Chairman</b>	*	<b>Cllr Keeble (West)</b>	*
<b>Cllr Davis (East)</b>	*		

Key: \* Present A Apologies AB Absent

**In attendance:**

**Officers:** Tom Dommett (Town Clerk & RFO), Judith Halls (Deputy Town Clerk)

**HR/25/050**

**Apologies for Absence**

There were no apologies for absence.

**HR/25/051**

**Declarations of Interest**

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**HR/25/052**

**Minutes**

**HR/25/052.1** The minutes of the HR Committee meeting held on Monday 8<sup>th</sup> December 2025 were approved as a true record and signed by the chairman.

**HR/25/052.2** There were no matters arising from the minutes of the HR Committee meetings held on Monday 8th December 2025.

**HR/25/053**

**Chairman's Announcements**

There were no announcements made by the chairman.

**HR/25/054**

**Questions**

There were no questions submitted in advance by members of the committee.

**HR/25/055**

**Public Participation**

There was no public participation.



Signed..... Date.....

HR/25/056 **Bouncy Castle and an Inflatable Slide for the Civic Centre**  
Members resolved to approve the purchase of Bouncy Castle and an Inflatable Slide with all the associated equipment. The monies of £3,300 to be taken from General Reserves.

HR/25/057 **Estate Managers' Report**  
Members noted the Estate Managers Report.

**Members Resolved to go into Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.**

HR/25/058 **Health and Safety Report**  
Members received and noted the incident report for December 2025 – January 2026 inclusive.

HR/25/059 **Change of Health and Safety Monitoring System**  
Members ratified the change in the council's Health and Safety Monitoring system.

HR/25/060 **Discretions Policy**  
Members reviewed and resolved to approve the Discretions Policy, a Mandatory requirement of the Local Government Pension Scheme.

HR/25/061 **Staffing Matters**  
Members noted and resolved on the Clerks report.

HR/25/062 **Communications**  
No press releases were requested.

**Meeting closed 8:20pm**

*Minutes from this meeting will be available to all members of the public either from our web site [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.*

**Next scheduled meeting: TBC 2026.**